

**London Borough of Brent
Summary of Decisions taken by the Cabinet
Held on Monday 13 February 2017**

PRESENT: Councillor Butt (Chair), McLennan (Vice-Chair), Farah, Hirani, Miller, M Patel, Southwood and Tatler

ALSO PRESENT: Councillors Mahmood, Perrin and Warren

Agenda Item No	Item	Ward(s)	Decision
1.	Declarations of Interests		None.
2.	Minutes of the Previous Meeting		RESOLVED: That the minutes of the previous meeting held on 16 January 2017 be approved as an accurate record of the meeting.
3.	Matters Arising		There were no matters arising.
4.	Petitions (if any)		There were no petitions presented to Cabinet.
5.	Budget and Council Tax 2017/18 to 2019/20	All Wards	RESOLVED: 5.1 Cabinet agreed to recommend to full council an overall 3.99% increase in the Council's element of council tax for 2017/18 with 2% as a precept for Adult Social Care and a 1.99% general increase. 5.2 Cabinet noted that if the 2% adult social care precept in the Council's element of council tax is rejected, Adult Social Care expenditure will be cut by £2.1m in 2017/18 from the levels

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			<p>proposed in the paper.</p> <p>5.3 Cabinet agreed to recommend to full council the General Fund revenue budget for 2017/18, as summarised in Appendix A.</p> <p>5.4 Cabinet noted the cost pressures, technical adjustments and savings detailed in Appendix B.</p> <p>5.5 Cabinet noted the dedicated schools' grants as set out in section 7.</p> <p>5.6 Cabinet agreed the pension fund contribution rates of 32.5%, 33.8% and 35.0% for 2017/18, 2018/19 and 2019/20 respectively.</p> <p>5.7 Cabinet noted the report from the Budget Scrutiny Panel in Appendix C.</p> <p>5.8 Agree to recommend to full council the capital programme as set out in Appendix D.</p> <p>5.9 Agree to recommend to full council the Treasury Management Strategy and the Annual Investment Strategy for 2017/18 set out in Appendix E.</p> <p>5.10 Cabinet noted the Prudential Indicators measuring affordability, capital spending, external debt and treasury</p>

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			<p>management set out in Appendix F.</p> <p>5.11 Cabinet noted the advice of the Chief Legal Officer as set out in Appendix G.</p> <p>5.12 Cabinet noted the categorisation of Earmarked Reserves and Provisions set out in Appendix H.</p> <p>5.13 Cabinet agreed, and where relevant agree to recommend to full council, the schedules of fees and charges set out at Appendix I, and the proposed new fees and charges policy in Appendix J, including the officer delegated powers to which it refers.</p> <p>5.14 Cabinet noted the results of consultation as set out in section 9 and detailed in Appendix K.</p>
6.	Joint ICT Work with the London Borough of Southwark	All Wards	<p>RESOLVED:</p> <p>6.1 Cabinet approved plans for the ICT Shared Service to be extended to cover the London Borough of Southwark.</p> <p>6.2 Cabinet approved in principle the delegation from Southwark Council to Brent (as the primary host authority in the Shared Service with London Borough of Lewisham) of the delivery of ICT services and notes that a further report will be brought to Cabinet in June 2017 to approve delegation in its final terms.</p>

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			<p>6.3 Cabinet noted the ongoing due diligence process and the development of inter-authority agreement(s) for delegation of the ICT service delivery.</p> <p>6.4 Cabinet approved the entering into a Memorandum of Understanding (attached as Appendix A to the Report) with the London Borough of Southwark and London Borough of Lewisham and notes the approval of the funding of preparatory and transition work at an estimated cost of £3 million as noted to the Southwark Cabinet Report (attached as Appendix B to the Report).</p> <p>6.5 Cabinet approved entering into an interim Inter-Authority Agreement which will cover the 3 boroughs obligations with regard to the preparatory and transition activities as detailed in paragraph 5.5 (b), liabilities, insurance arrangements and use of assets in relation to the Shared Service and delegates authority to the Chief Officer Strategic Director Resources to agree the final terms of the interim Inter- Authority Agreement(s).</p> <p>6.6 Cabinet approved the delegation of authority to the Chief Officer Strategic Director Resources to authorise procurement and award of contracts on behalf of the London Borough of Southwark up to a maximum of £3 million (in the aggregate) as referred to in paragraph 2.5.</p>

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			<p>6.7 Cabinet approved the development of a final more detailed Inter- Authority Agreement for delegation of the ICT service delivery which will cover the 3 boroughs obligations, liabilities and insurance arrangements and use of assets in relation to the shared service.</p> <p>6.8 Cabinet approved interim governance arrangements based on a shared joint partnership board to include representatives of Brent, Lewisham and Southwark working on an equal basis.</p> <p>6.9 Cabinet noted that Lewisham and Southwark officers are presenting reports to their respective Cabinets in relation to this delegation and future shared service.</p>
7.	Brent Council's School Admission Arrangements for 2018/19	All Wards	<p>RESOLVED:</p> <p>7.1 Cabinet agreed the proposed Admission Arrangements for Brent schools and schemes of coordination for maintained schools in Brent for the 2018/2019 academic year.</p>
8.	Housing Revenue Account (HRA) Budget and Rent-setting for Council Dwellings for 2017/18	All Wards	<p>RESOLVED:</p> <p><u>HRA Business Plan Budget 2017-18:</u></p> <p>a) Cabinet noted the HRA forecast outturn for 2016/17 as set out in Appendix 1 to the report.</p>

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			<p>b) Cabinet approved the proposals and agree the savings and budget reductions for the HRA budget for 2017/18, as set out in Appendix 2 to the report and agree that they be included in the overall Budget for 2017/18 for approval by Full Council on 27th February 2017.</p> <p>c) Cabinet approved the HRA budget growth for 2017/18 of £3.476m and the use of £3.492m of one-off available resources.</p> <p><u>HRA Rent Setting 2017-18:</u></p> <p>a) Cabinet approved an average overall rent decrease (excluding service charges) from April 2017 of £0.97 per dwelling per week, for HRA council dwellings, which is an average overall rent decrease of 1% as set out in section 3.2.1 (Table 1) of the report.</p> <p>b) Cabinet approved agreed an average overall rent decrease from April 2017 of £1.29 per dwelling per week for Hillside Dwellings, which is an average overall rent decrease of 1% as set out in section 3.2.2 (Table 2) of the report.</p> <p>c) Cabinet approved an average overall licence decrease (excluding service charges) from April 2017 of £2 per pitch, per week, for residential council pitches, which is an average overall licence decrease of 1% as set out in section 3.2.3</p>

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			<p align="center">(Table 3) of the report.</p> <p><u>HRA Service Charges 2017-18:</u></p> <ul style="list-style-type: none"> a) Cabinet agreed to increase the service charges for HRA dwellings from April 2017 by an average of 1% (an average increase of £0.09 per dwelling per week) as set out in Appendix 3 to the report. b) Cabinet agreed an increase in Garage Rents for Council and Private Renters, as set out in section 3.3.3 (Table 4) of the report. c) Cabinet agreed to increase the service charges for Hillside dwellings from April 2017 by an average of 1.8% (an average increase of £0.16 per dwelling per week) as set out in Appendix 3 of the report. <p><u>Management Services 2017-18:</u></p> <ul style="list-style-type: none"> a) Cabinet agreed a Management Fee for Brent Housing Partnership of £7.488m for 2017/18. <p><u>HRA Stock Investment Programmes 2017-18:</u></p> <ul style="list-style-type: none"> a) Cabinet approved an overall HRA stock investment programme of (£32.765m) for 2017/18, and an indicative

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			<p align="center">budget of £20m for 2018/19 as set out in section 3.4 (Table 5) of the report.</p> <p><u>HRA Development Programmes 2017-19:</u></p> <ul style="list-style-type: none"> a) Cabinet agreed to continue delivery of Phase 1 (Infill) Council New Build Development Programme with HRA budget of £9.990m for 2017/18 and £0.906m for 2018/19 to complete 62 homes. b) Cabinet agreed to continue delivery of Phase 2 (Infill) Council New Build Development Programme with HRA budget of £18.799m for 2017/18 and £5.454m for 2018/19 to develop 95 homes. c) Cabinet agreed to continue delivery of Phase 2 (NAIL) New Accommodation Independent Living Development Programme with General Fund budget of £9.020m for 2017/18 and £1.224m for 2018-19 to complete 40 homes. d) Cabinet agreed a feasibility budget (Revenue Budget) of £0.125m for 2017/18 to work on future pipeline schemes beyond March 2018.
9.	NAIL Programme Accommodation and Financial Mitigation Plan	All Wards	<p>RESOLVED:</p> <p>9.1 Cabinet approved the use of 3 year leases to secure 3 properties for the use of 24 NAIL customers – a total cost of</p>

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			<p>£327,500 per annum.</p> <p>9.2 Cabinet approved a budget of £19.7M for the purchase and modification of private residential properties to provide an additional 90 units of accommodation for NAIL customers.</p> <p>9.3 Cabinet approved the long-term use of the supported housing properties at 73 & 80 Wembley Park Drive, with a budget of £0.88M to refurbish the buildings to a standard suitable for long-term occupation by NAIL customers.</p> <p>9.4 Cabinet approved asked to note that the above investment will generate savings of £2.6m p.a., bring the achievement of anticipated NAIL savings forward, and support Brent Council’s strategic vision for residents to remain independent in a home of their own and in the community for as long as possible, as evidence shows us that those who do, live longer, happier and healthier lives.</p>
10.	Authority to Award Multiple Contracts under the Accommodation Plus Dynamic Purchasing System	All Wards	Item deferred.
11.	Brent Neighbourhood Community Infrastructure Levy (NCIL) Allocation Process	All Wards	<p>RESOLVED:</p> <p>11.1 Cabinet reviewed and approved the proposed NCIL allocation process in Appendix 1.</p>

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			<p>Principally:</p> <p>11.2 Neighbourhood CIL priorities will be set for three years following consultation with residents and stakeholders.</p> <p>11.3 The Head of Planning and Lead Member for Regeneration, Growth, Employment and Skills, will be responsible for shortlisting Neighbourhood CIL Projects following submission deadline.</p> <p>11.4 Delegated authority should be given to the Strategic Director, Regeneration & Environment, in consultation with the Lead Member for Regeneration, Growth, Employment and Skills, to approve spend for individual Neighbourhood CIL projects up to the value of £100k</p> <p>11.5 Projects above £100K in value will be agreed by Cabinet</p>
12.	Draft Supplementary Planning Document Basement Development	All Wards	<p>RESOLVED:</p> <p>12.1 Cabinet considered the draft Basement Supplementary Planning Document as set out in Appendix 1 of the report and approved its issue for public consultation.</p>
13.	Updating Brent Council's Planning Strategy (The Local Plan)	All Wards	<p>RESOLVED:</p> <p>13.1 Cabinet approved the commencement of a review and</p>

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			<p>update of the existing development plan documents and supplementary planning documents in accordance with a revised Local Development Scheme set out in Appendix 1.</p> <p>13.2 Cabinet approved the establishment of a Local Plan Member Liaison Group to enable discussion and input to developing planning policy and consultation material prior to the Publication Stage of the Local Plan.</p> <p>13.3 Cabinet delegated authority to the Strategic Director Regeneration and Environment in association with the Portfolio Holder Regeneration, Growth, Employment and Skills to approve draft Supplementary Planning Documents, other planning guidance and Development Plan consultation material to be issued prior to pre-Publication (Regulation 19 of the The Town and Country Planning (Local Planning) (England) Regulations 2012) stage.</p> <p>13.4 Cabinet approved the revocation of the existing Supplementary Planning Guidance and Supplementary Planning Documents as set out in Appendix 2.</p>
14.	South Kilburn Draft Supplementary Planning Document	Kilburn; Queens Park	<p>RESOLVED:</p> <p>14.1 Cabinet approved the draft South Kilburn Supplementary Planning Document for consultation.</p> <p>14.2 Cabinet delegated approval of editorial changes of the draft</p>

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			Supplementary Planning Document to the Strategic Director of Regeneration and Environment.
15.	Appointment of Architecturally Led Multidisciplinary Design for Queens Park/ Cullen House site South Kilburn	Kilburn	<p>RESOLVED:</p> <p>15.1 Cabinet approved: (i) the extension and variation to the contract with Maccreanor Lavington Architects (ii) the appointment of a wider consultant team (iii) the completion of a s73/s96a application for minor material amendment or non-material amendments to the consented scheme.</p> <p>15.2 Cabinet approved an exemption pursuant to Contract Standing Order 84 (a) from the requirement to seek quotes in respect of the consultants' appointments set out in paragraph 3.8 for the reasons detailed therein.</p>
18.	Any other urgent business		<p>Authority to Award a Care And Support Contract for 12 Months to Dimensions UK Ltd</p> <p>RESOLVED:</p> <p>18.1 Cabinet approved an exemption pursuant to Contract Standing Order 84(a) of the requirement to tender a twelve month contract for care and support services at Salmon Street Supported Living Scheme for good operational and financial reasons as detailed in Section 4 of the urgent item supplementary.</p>

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			18.2 Cabinet approved the award of a twelve month contract for care and support services at Salmon Street Supported Living Scheme to Dimensions UK Ltd. at a contract value of £455,000.